

## **Nonresident Student Admissions**

### **NONRESIDENT TRANSFERS**

Those nonresident pupils requesting enrollment in a school in this District for the first time shall follow these procedures:

1. Complete the school's registration forms, which must be signed by the parent(s), and submit the forms to the Principal for evaluation. Parent/guardian shall complete the Application for Nonresident Admission.
2. Parent/guardian shall attach the following to the application:
  - a. Report card, transcript, or other academic information. The entire cumulative folder from the student's former school is preferred, if the student has the folder in his/her possession.
  - b. Birth certificate or other proof of age.
  - c. Report of student's behavior or conduct including, but not limited to, physical violence and disciplinary action taken.
  - d. Statement of student's attendance.
  - e. If applicable, documentation regarding any services or accommodations required to educate the student.
  - f. Student's physical examination and immunization records.
3. The Board shall establish grade level capacity by May 1 annually. Enrollment will be permitted only in schools and grade levels with available capacity. It is the obligation of the parent or guardian to disclose any and all services or accommodations required to educate the student at the time of the initial application. Parents/guardians will be given the opportunity to express their preferred school; however, the District reserves the right to assign nonresidents to a school based on proximity to the student's residence, availability of services or accommodations required to educate the student, and enrollment capacity.
4. Transportation will not be provided to any resident address outside of Boyle County School District.
5. Nonresident students will be admitted on a first come, first served basis only as specific school grade level capacity allows. The District will notify the public when applications for the upcoming school year will be accepted via the District's website. Applications will be date and timestamped upon submission.
  - a. Students of District employees will have priority over new applicants and be admitted into District schools.
  - b. Those nonresident students attending school in this District upon adoption of this procedure will be allowed to enroll in Boyle County schools
  - c. If admitted, nonresident students do not need to reapply annually.
6. Nonresident students shall be charged the current District tuition rate payable yearly in advance prior to the first day of enrollment. Should a nonresident enroll mid-year, tuition shall be prorated based upon the first date of the student's enrollment. Should a resident become a nonresident mid-year, tuition shall be prorated based upon the date that the student became a nonresident.
7. The Director of Pupil Personnel/designee, in consultation with the Principal, shall grant admission of nonresident students.
8. Notification to each resident district of all nonresident pupils enrolled in Boyle County Schools shall be sent to the resident district no later than November 1 of the current school year.

Review/Revised:4/21/2022